

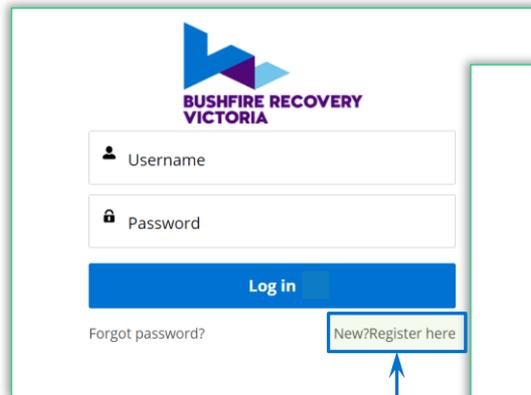
How to register as a Grants 360 Community Portal User – Part 1

1. Open your internet browser

2. In URL, type <https://brv.force.com/s/> and click Enter key

3. The BRV Community Portal Login page opens

4. Click **New?Register here** link



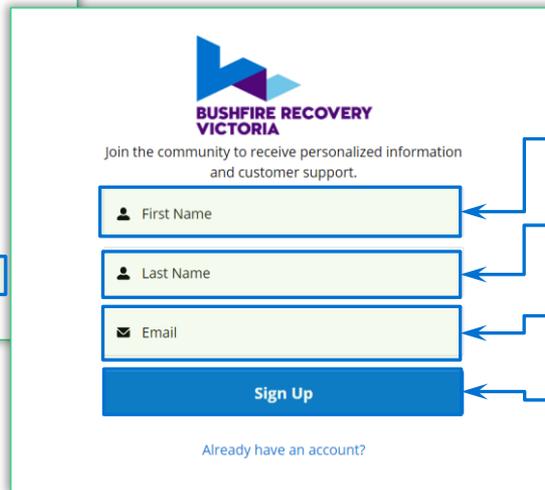
BUSHFIRE RECOVERY VICTORIA

Username

Password

Log in

[Forgot password?](#) [New?Register here](#)



BUSHFIRE RECOVERY VICTORIA

Join the community to receive personalized information and customer support.

First Name

Last Name

Email

Sign Up

[Already have an account?](#)

5. Add First Name

6. Add Last Name

7. Add Email

8. Click Sign Up button

...Continued



How to register as a Grants 360 Community Portal User – Part 2

9. NOW, CHECK YOUR EMAIL page displays

NOW, CHECK YOUR EMAIL

Check the email account associated with your user name for instructions on resetting your password. Remember to look in your spam folder, where automated messages sometimes filter. If you still can't log in, contact your administrator.

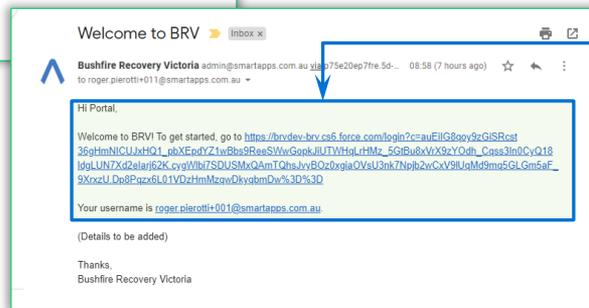
[Back to login](#)

10. Click **Back to login** link

11. Open your email application and search for "**Welcome to BRV**" email from Bushfire Recovery Victoria

12. Open "**Welcome to BRV**" email from Bushfire Recovery Victoria

13. Click link



...Continued



How to register as a Grants 360 Community Portal User – Part 3

14. **Change Your Password** page opens in your browser

15. Add **New Password**

16. Repeat password in **Confirm New Password**

17. Click **Change Password** button

BUSHFIRE RECOVERY VICTORIA

Change Your Password

Enter a new password for roger.pierotti+001@smartapps.com.au. Make sure to include at least:

- ✓ 8 characters
- ✓ 1 letter
- ✓ 1 number

* New Password

* Confirm New Password

Change Password

Password was last changed on 19/3/2021, 12:00 am.

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18. **Grants 360 Community Portal** opens in your browser

